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WELCOME!

Congratulations on your acceptance into the University of Maryland Alternative Breaks Program. You are now part of an incredible community of people working with communities locally, nationally, and internationally to address the most critical social issues of our time.

This packet will provide you with the information necessary to participate in Alternative Breaks, in addition to general information about the program and its policies. Please complete the Participant and Liability Agreements and submit them to your Experience Leaders or AB staff as soon as possible. You can also find these documents and much more information about the AB program on our website, www.alternativebreaks.umd.edu. We also encourage you to check out http://marylandab.blogspot.com to read some of the AB Blogs from years past and to start blogging on your team’s page about your pre-trip activities and meetings!

An important goal of Alternative Breaks is to create a community of active citizens on the University of Maryland campus. We hope that as you participate and pass through this program, you will continue to address social justice issues and work toward creating social change within your own local communities.

The Leadership & Community Service-Learning office, under which Alternative Breaks is housed, offers many programs that focus on both leadership development and long-term service. Seek these opportunities out to deepen and expand your involvement in the College Park and greater Washington, DC regions.

Thank you again for your interest in Alternative Breaks. We are excited to have you join our community.

Once again, welcome to the AB family!

The AB Leadership Team (Chloe, Julia, Sam, Shannon, Melissa, & Courtney)
LEADERSHIP & COMMUNITY SERVICE-LEARNING

LCSL Vision
As Leadership & Community Service-Learning, we envision a socially just world.

LCSL Mission
We promote positive social change through transformative learning and community engagement.

Alternative Breaks

<table>
<thead>
<tr>
<th>Vision:</th>
<th>UMD Alternative Breaks envisions a world of globally-conscious citizens who are transforming communities for good.</th>
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<td>Mission:</td>
<td>The University of Maryland Alternative Breaks program engages individuals in short-term service-learning experiences that challenge social, political and economic structures of our global community. Through reflection, education and service, Alternative Breaks develops mutually beneficial community partnerships, critical thinking and leadership skills to create a socially just world.</td>
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Sponsored by the Adele H. Stamp Student Union-Center for Campus Life, Alternative Breaks (AB) coordinates substance-free, community service-learning trips during the university’s winter, spring, and summer breaks. AB participants travel locally, nationally, and internationally in teams to engage in active service and gain new perspectives on social issues while meeting community needs and learning about and building upon community assets. Students address social issues that include disaster relief, environmental restoration, HIV/AIDS, educational inequality, homelessness, healthcare, poverty, and immigration. AB’s main goal is to educate participants about the root causes of these issues, while also making an immediate difference in the trips’ respective communities.

The AB program is an active member of BreakAway: The Alternative Breaks Connection. As a member, AB adheres to the Eight Components of a Quality Alternative Break as described by Break Away®, as well as 4 additional elements:
Alternative Break Roles & Structures

Participants – Over 350 students participate in the AB program each year and are involved in educational meetings and a service activity before and after the AB trip. Participant applications for Alternative Winter Break (AWB) and Alternative Spring Break (ASB) are due at the end of each September (selections are made in mid-October) and participant applications for Summer Alternative Break (SAB) are due each December (selections are made by mid-December).

Experience Leaders (ELs) – AB experience leaders spend a year leading a team and facilitating meaningful discussions on social justice and social change. Experience leaders participate in a year-long training process and are responsible for planning and facilitating learning before, during and after trips. All Experience leaders are selected in April (applicants are available directly after the spring break trips return).

AB Interns – AB Interns assist and develop the areas of marketing and recruitment, fundraising, outreach, training implementation, and event planning. The Interns are crucial to the continued student-centered focus and growth of the program. AB Intern applications are available in April for experienced experience leaders.

Staff/Faculty Advisors (SAs) – Each AB trip is accompanied by a Staff or Faculty Advisor serving as the main advisor for each team’s ELs to support them during the planning and implementation of the trip. SA applications are available in August and are due in mid-September.

Alternative Breaks Organizational Chart
ALTERNATIVE BREAKS STAFF

Courtney Holder is the Coordinator for Immersion Experiences (also known as Alternative Breaks) and the Maryland LEAD Program. She works with Experience Leaders, interns, staff advisors and campus partners to create substance-free, community service-learning trips during the university’s winter, spring, and summer breaks. Courtney earned her undergraduate degree in communications and her master’s degree in College Student Personnel from the University of Tennessee. Courtney has a long-standing passion for Alternative Breaks after attending and leading several AB trips as an undergraduate student, a graduate advisor and program volunteer.

Melissa Ceballos is the Graduate Coordinator for Alternative Breaks. She supports interns, experience leaders, and staff advisors in coordinating service-learning immersion experiences. She is a second year graduate student in the Higher Education, Student Affairs, and International Education Policy program with a concentration in International Education Policy. Melissa earned her undergraduate degree in Government and Politics, with two minors in International Development and Conflict Management and Secondary Education, from the University of Maryland. As an undergraduate student she was involved in the LSCL office since her freshman participating in many programs including AB. She served as a participant, leader, and intern and enjoys this new role as the Graduate Coordinator!

Chloe Isaac: I’m studying Communication & Graphic Design. This is my 4th year with AB, and I am so excited to be an intern working with all of you! A few things to know about me: I’m a huge fan of succulents, public art projects, concerts, food, and storytelling. Also a big media junkie, so if you ever wanna talk about your favorite show over a cup of coffee, let me know!

Julia Keane: I’m a senior Environmental Science & Policy major with a concentration in marine and coastal management; minor in sustainability studies. My dream job is to be a National Geographic photographer where I hope to promote protecting and conserving the beauty of our world. I love food & think about it more than most. I believe my spirit animal is either an elephant or a shark and I love guessing people’s astrology signs.

Sam Enokian: I am a senior studying Russian & International Development so if you speak any Russian feel free to chat with me! I really like to travel and explore new cultures and countries. Most recently I went on a trip to Rwanda where I got to learn about a grass roots community development program there. I have been a part of the AB family for 4 years now, including experiences to Knoxville, Washington DC and New Orleans.

Shannon Kirby: I am a senior Cell Biology and Genetics major and Spanish minor from Ellicott City, MD. I’m a huge fan of puppies, plants, and everyday adventures. This is my fourth year with Alternative Breaks, and in the past I’ve led the experiences to Topsail, NC and Knoxville, TN to discuss environmental conservation and relationship violence. I’m currently applying to medical school because I want to take the science that I enjoy and use it to help and share stories with others. I’m primarily working with the healthcare and socioeconomic equity experiences, and I am so excited to get to work with you all this year!

Main Email Address: alternativebreaks@umd.edu
### Experience Leaders

<table>
<thead>
<tr>
<th>First Name</th>
<th>Last Name</th>
<th>Email</th>
<th>Season</th>
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# Your Alternative Break Experience

More than a trip

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<td>Nov.-April</td>
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<td>Program-Wide Reunion</td>
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**AB Year at a Glance**
# CALENDAR 2016-17

## Fall Semester

**October**
- **18** – Participant Kickoff, 6:00-8:00 PM, Colony Ballroom, Stamp

**November**
- **Ongoing** – Team Meetings
- **1** – First Participant Deposit ($75) Due!
  - Pay Online: [www.thestamp.umd.edu/ab/donate_now](http://www.thestamp.umd.edu/ab/donate_now)
- **3** – Winter/Spring Scholarships Applications Due
- **10** – Letter-A-Thon, 3-6 pm, LCSL Office
- **16** – Winter/Spring Scholarship recipients notified

**December**
- **Ongoing** – Team Meetings
- **9** – AWB participant paperwork, final payment **DUE**
- **12** – Last day of classes

## Spring Semester

**January**
- **Ongoing** – Team Meetings
- **12-22** – Alternative Winter Breaks
- **25** – First day of spring semester

**February**
- **Ongoing** – Team Meetings
- **8** – Summer AB Scholarship Applications Due
- **12** – ASB participant paperwork, final payments **DUE**

**March**
- **18-25** – Alternative Spring Breaks!
  (So. Dakota: Mar. 18-24)

**April**
- **All month long** – Activation April events
- **1** – SAB participant paperwork, final payments **DUE**
- **4** – AB Reunion, 6-7:30 PM, Colony Ballroom, Stamp
- **9** – AB Intern & Experience Leader applications **DUE**

**May**
- **11** – Last day of classes
- **20-27** – Summer Alternative Breaks!
  (Cuenca, Ecuador: May 20-30)
Blog for Breaks!

Blogging is a great way to make meaning of your Alternative Breaks activities, share experiences with family/friends/other ABers and help us find out more about what you learn before, during and after the AB trip.

How to Log On to the Blog:
1. Visit http://marylandab.blogspot.com and find your trip’s blog page.
2. Ask your Experience Leader to grant you access to edit/add posts to your trip’s page.

Creating a Blog Post:
1. Keep it appropriate and AB related. This page is a representation of the UMD Alternative Breaks program.
2. Be creative! Add in relevant pictures, videos and links to other websites.
3. Be sure you address the following the prompts in your posts.
   1. Before the Trip:
      1. What have you learned about the social issue? What do you still want to know?
      2. What are your perceptions of the community/population you will be working with?
      3. What do you feel are the root causes of the social issue you will address?
      4. What are you most excited about?
   2. During the Trip:
      1. Describe your service and/or educational activities throughout the day.
      2. What were you surprised to see, hear or experience today?
      3. What has challenged you the most?
      4. What have you noticed from the population/community/teammates that is different from your background or current lifestyle?
      5. How did you feel when interacting with members of the community?
      6. What have you learned about yourself and your teammates during reflections?
      7. What new thoughts/perspectives do you have on the social issue?
   3. After the Trip:
      1. How did your AB experiences relate or affect your personal values? Your academic courses? Your career plans?
      2. Are you staying activated after your AB trip? What are you doing in the community? With the social issue? In your own life?
      3. Use the blog to share interesting articles, current news, etc about your trip’s social issue or community!
FORMS AND POLICIES

Forms

Each participant will log on to their online AB dashboard (see picture below) to complete necessary forms and access your donation page. You can access your online dashboard using your university directory ID and password [here](https://stampunion.umd.edu/alternativebreaks/dashboard/participant).

All participants must sign the Alternative Breaks Participant Agreement, agreeing to all policies as detailed in the document and below, the Alternative Breaks Liability Agreement, and a Health/Medical Information Form.

Participants of international trips must turn in additional paperwork and take additional steps prior to attending their AB experience. Please see the International Trips section for details.

All forms are due to the AB program the month prior to departure. Due dates are noted in “Calendar.”

Policies

Alternative Breaks Alcohol and Drug Policy

The AB program recognizes that drug use and alcohol abuse are a contradiction to its understanding of community, and that the use of illegal drugs and alcohol abuse may impair work performance and judgment, endanger colleagues, and cause physical damage. It is the policy of The University of Maryland Alternative Breaks program that all participants, leaders, and advisors will be drug and alcohol-free during the AB trip experience. **Violation of this policy will result in termination from the program.**

The AB staff reserves the right to terminate an individual’s participation in the program due to policy violations or behavior deemed injurious to him/herself or to the group. Behavior deemed to be so disruptive that it threatens individual or group ability to successfully achieve the goals of the program will also result in termination from the program. If terminated from the program, the participant will be required to return home immediately and bear the full financial responsibility for doing so. Termination may be appealed through the Stamp Student Union – Leadership & Community Service-Learning.

Payment, Refund, and Participant Drop Policy

To officially drop from a trip, participants must complete a Payment Appeal Form (see Appendix) and send this request to Courtney Holder ([alternativebreaks@umd.edu](mailto:alternativebreaks@umd.edu)). Upon approval of this request, the participant will no longer be responsible for any future trip costs or considered an official member of the trip. Please keep in mind that participants who choose to drop will still be responsible for all charges incurred on their behalf for their AB trip until their payment appeal is submitted. Scholarship funds cannot pay for any part of this.

The $75 deposit is non-refundable, and under no circumstances will the participant who dropped be refunded gifts made in support of the program by others on his/her behalf. However, if illness or a family emergency occurs, a participant may provide evidence of the illness or emergency and include this with his/her Payment Appeal Form to request a partial refund of other fees already paid. If a participant raises more than their required amount for their trip, the additional funds raised will be equally distributed to the other participants attending that trip.
Participants who drop who are able to find replacements for their spots may be released from paying the trip's costs (not including the $75 deposit). It is the primary responsibility of the participant dropping out to find a replacement. If no alternate is found, those who drop are responsible for the costs assumed upon their behalf, including all of the costs assumed prior to the submission of the Payment Appeal Form.

Unpaid balances will be charged to students' UMD accounts by the AB office. Any charges will show up as "Alternative Breaks" on the participant's student account. AB holds the right to charge a late fee if balances have not been paid in full before participants leave for their trips. Special allowances can be made for those who desire a payment schedule. If participants do not turn in their forms or $75 deposit by the date specified below, Alternative Breaks will assume the participant has dropped from the trip.

### TRIP COSTS

<table>
<thead>
<tr>
<th>Winter</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Andros Island, Bahamas</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>Blue Springs, FL</td>
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<tr>
<td>Gaston, NC</td>
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</tr>
<tr>
<td>Guatemala</td>
<td>$1,400.00</td>
</tr>
<tr>
<td>Haiti</td>
<td>$1,400.00</td>
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<tr>
<td>New Orleans, LA</td>
<td>$575.00</td>
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</table>

<table>
<thead>
<tr>
<th>Spring</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Atlanta, GA</td>
<td>$300.00</td>
</tr>
<tr>
<td>Baltimore, MD</td>
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</tr>
<tr>
<td>Bland, VA</td>
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</tr>
<tr>
<td>Chesapeake Bay, MD</td>
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</tr>
<tr>
<td>Chicago (Ed.)</td>
<td>$400.00</td>
</tr>
<tr>
<td>Chicago (H&amp;H)</td>
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</tr>
<tr>
<td>Dominican Republic</td>
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</tr>
<tr>
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<tr>
<td>Huntington, WV</td>
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<tr>
<td>Knoxville, TN</td>
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<tr>
<td>Nashville, TN</td>
<td>$385.00</td>
</tr>
<tr>
<td>New York City (LGBTQA Youth)</td>
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<tr>
<td>New York City (HIV/AIDS)</td>
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</tr>
<tr>
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<tr>
<td>Pine Ridge, SD</td>
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<tr>
<td>Columbia, SC</td>
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<tr>
<td>Topsail, NC</td>
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<tr>
<td>Washington DC</td>
<td>$250.00</td>
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</table>

<table>
<thead>
<tr>
<th>Summer</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Boston, MA</td>
<td>$250.00</td>
</tr>
<tr>
<td>Cuenca, Ecuador</td>
<td>$1,450.00</td>
</tr>
<tr>
<td>Indianapolis, IN</td>
<td>$250.00</td>
</tr>
</tbody>
</table>

***These costs represent the maximum cost possible. As transportation and lodging costs are charged, the trip expenses may decrease. The most updated costs will be reflected on participants’ online donation pages.
INTERNATIONAL TRIP INFORMATION

MyEA
Alternative Breaks partners with UMD Education Abroad to utilize the online MyEA system for students traveling to international locations. MyEA is a portal that allows you to access information and submit forms needed prior to travel. All participants in international AB must take the following steps on MyEA:
1. Log on using your directory ID and password
2. Electronically sign the Buckley Amendment Waiver
3. Upload a copy of your passport (if you do not yet have one, see below)
4. Read informational material about the CISI Insurance

International Health and Immunizations
A representative from the UMD International Travel Clinic will give a presentation during one of your pre-trip meetings to cover mandatory health information specific to your country of travel. Attendance at this meeting will allow you to skip a consultation appointment at the Health Center and only make an appointment for needed vaccinations. If you do not attend this meeting, you must make consultation and vaccination appointments.

The University Health Center (UHC) International Travel Clinic in College Park, sees many faculty, staff and students who are traveling around the world, either as part of their research and study programs, or just backpacking for enjoyment. They have created "The Terp Guide to Travel" brochure that also may be a helpful guide when it comes to preparing for your trip abroad.

Things to know:
1. As soon as you know your travel destination, make your appointment.
2. Ideally, you will visit the travel clinic 4-6 weeks in advance of your travel.
3. Bring your most current immunization records to your appointment.
4. Bring your detailed travel itinerary to your appointment.
5. Bring your insurance card to your appointment. Some vaccines may be covered by your insurance.

The International Travel Clinic offers:
1. Instruction in how to manage food and water when traveling.
2. Up to date information on political situations.
3. Information on preventing malaria and other insect transmitted diseases.
4. All immunizations.
5. A "yellow book"—an international certificate of vaccinations.
6. Information on all aspects of travel - altitude, animals, clothes, children, etc.

There are charges for vaccines. The total cost will depend on what an individual needs. Charges are payable when services are rendered.
For questions, please contact the UHC through Tina Thorburn at (301) 314-8120.

International Insurance
All students and faculty participating in study abroad programs administered by, sponsored by, or approved by the University of Maryland will automatically be enrolled in the university’s insurance plan offered by Cultural Insurance Services International (CISI). Approximately 1.5-2 months before departure, participants will see a $20 charge from Education Abroad on their UMD Student Accounts. This is the fee for the international insurance coverage.

The University of Maryland currently requires that all students attending international programs administered or approved by the university have extensive international health insurance coverage, including coverage of medical evacuation and repatriation. Most U.S. health insurance policies do not cover foreign medical care, medical/security evacuation or repatriation of remains. The required insurance plan from CISI provides extensive coverage of these items. You may view the UMD-CISI International policy here.

This international health insurance plan will cover students from the start of their program through the day of return after the program is complete. This does not replace students’ regular primary health insurance coverage.

What is covered by the UMD-CISI International Insurance Plan:
1. Emergency medical expenses (up to $500,000) with no co-pay or deductible
2. Coverage for Nervous or Mental Disorders up to $10,000 outpatient, $25,000 inpatient
3. Emergency Medical Evacuation and Repatriation (100%)
4. Security evacuation services
5. Travel assistance services
6. Access to online resources

Personal Belongings and Travel Disruption Insurance
The mandatory student health insurance does not include the coverage of personal belongings, lost or damaged luggage, or the disruption/cancellation of travel. Coverage for personal belongings such as laptops and cameras may be obtained through home owners/renters insurance or an additional policy can be purchased. Travel disruption or cancellation insurance is often available through airlines and other travel agents. CISI also offers theft and travel cancellation insurance. Students should consider this extra coverage, but it is not required.

Passport
If you are participating in an International AB experience, you must obtain a valid U.S. passport with an expiration date of at least 6 months AFTER your AB trip ends. A copy of your passport must be submitted online via MyEA by the paperwork deadline.

New Passport Applicants:
If you do not yet have a passport, it is important that you start the application process AS SOON AS POSSIBLE to ensure that you will receive it in time for your departure. Passport processing typically takes 4-6 weeks. To fill out the needed forms and find the nearest passport application site, visit http://travel.state.gov/passport/.

There are 7 steps for applying for a first time passport:
1. Fill Out Form DS-11: Application For A U.S. Passport
2. Submit Completed Form DS-11 In Person
3. Submit Evidence of U.S. Citizenship
4. Present Identification
5. Submit a Photocopy of the Identification Document(s) Presented (Step 4)
6. Pay the Applicable Fee
7. Provide One Passport Photo **The UPS store located in The Stamp takes and processes Passport Photos while you wait!

Passport Application agencies near campus:
USPS NORTH COLLEGE PARK
9591 BALTIMORE AVENUE
COLLEGE PARK, MD 20740-9998
By Appointment Only (Monday - Friday) 10:00am - 3:00pm
Photo services on site

USPS HYATTSVILLE POST OFFICE
4325 GALLATIN STREET
HYATTSVILLE, MD 20781
By Appointment Only - Monday - Friday 9:30AM - 2:30PM
Photo services on site
EXPECTATIONS & CODE OF CONDUCT

The following is a list of minimum expectations as detailed in your Participant Contract (Found in Appendix); your individual trip groups will discuss and formulate additional participant expectations as necessary.

**Code of Conduct:**
1. Participate in all mandatory pre-departure meetings.
2. Make donations and turn in all necessary forms on time.
3. Send at least five fundraising letters or emails to friends and family.
4. Travel with the group at all times.
5. Abide by the alcohol and other drug free policy of Alternative Breaks.
6. Behave in a safe and responsible manner.
7. Respect the customs and local community.
8. Respect your Experience Leader, fellow participants & faculty/staff advisor.
9. Process the AB experience individually and with your group through reflection, conversation and other group activities.
10. Follow-up after trip with activism on social justice issues learned.

**Program Reminders:**
1. Turn in all necessary forms on time.
2. Participants must become aware of relevant health and safety risks relevant to your destination.
3. You are responsible for making an appointment with your doctor to find out which immunizations you need.
4. Make payments on time.
5. All donations from outside parties made to Alternative Breaks are non-refundable.
6. I understand that failure to comply with any of these expectations may result in my inability to participate in the trip, dismissal from trip at my own expense, or may affect future Alternative Break participation.
FUNDRAISING

Fundraising is an important aspect of participating in the Alternative Breaks program. Teams will work together to organize fundraising activities, and participants are encouraged to write letters and emails to family members and friends to raise enough funds for the trip. See Appendix for a fundraising email and letter template. Ultimately, it is the individual responsibility of the participant to ensure that all financial deadlines are met. You can also get creative with fundraising efforts - consider some of the ideas below:

- Make regular posts on social media with your Donation Page link.
- Take initiative to help organize a team-wide fundraising event or activity. Get creative - past teams have organized silent auctions, restaurant percentage nights, gift-wrapping, Henna nights, Chili cook-offs, and more!
- Send fundraising letters to family, friends, former teachers/coaches and others who would be interested in hearing about what you are doing. You can even pick up pre-typed letters and envelopes from the LCSL office, fill them out and return them. We will pay postage and mail them for you! Have potential contributors who are tech-savvy? Send emails using our pre-made template on the left!
- Ask for donations towards your trip in place of holiday or birthday gifts.
- Sell art, baked goods, crafts or other items that showcase a talent you have!
- Take on babysitting, tutoring, landscaping or other odd jobs around your hometown while home during breaks.
- Offer to rake leaves/shovel snow around your neighborhood.

The initial $75 deposit and signed agreement effectively obligates each student to raise funds for the remaining cost of your trip. See the "Calendar" for paperwork and deposit due dates.

Gifts in support of the University of Maryland Alternative Breaks Program are accepted and managed by the University of Maryland College. Gifts are tax-deductible as allowed by law. Please consult your tax advisor if you have questions or concerns about your donation.

Participants each have their own donation pages, which can be personalized with photos and brief messages about why they are involved in the AB program. Participants are also able to view a summary of the donations that have been made on their behalf. This information can be used to send thank you notes to donors.

To access and personalize your individual donation page, go to your Participant Dashboard.

If you want to:

1. **Support the AB Program on behalf of a student or trip online**: click the “Donate Now” button above (or visit https://stampunion.umd.edu/alternativebreaks/donate/Search.aspx) and search for the name of the Participant, Experience Leader, or Trip Location, “View the Page,” and follow the subsequent instructions. Enter all relevant payment information, and you should receive a confirmation email once the payment is successful. Save this email for your records.

2. **Make a payment by check**: address the check to the University of Maryland and accompany the check with the “Alternative Breaks Fund Gift Form” (see Appendix). Send all donations to:
   Alternative Breaks Program-Leadership & Community Service-Learning
   1110 Stamp Student Union, University of Maryland, College Park, MD 20742
Each year, the AB program awards a number of need-based scholarships to participants on any of the winter, spring and summer break trips organized through Leadership & Community Service-Learning in the Adele H. Stamp Student Union. Each year, the Alternative Breaks Scholarship committee is able to award around $10,000-$13,000 to students participating in Alternative Break experiences.

Alternative Breaks scholarships are made possible through the generosity of many individuals, organizations and friends of the Alternative Breaks program. We are fortunate to have the support of UMD Alternative Break alumni, the Maryland Parents Association, Mr. And Mrs. Bruce Berlage and countless other valued contributors.

**Important Application Information:**

Scholarship applications are available on your Participant Dashboard.

AB scholarships are intended to provide partial support of trip costs to individual participants. It is unlikely that 100% of costs for the AB experiences will be met via scholarships. In some cases, a significant portion of trip costs will be covered by scholarships although that is not the norm. None of the AB scholarships provide full support to participating students. All participants should be expected to contribute the $75 deposit as the scholarships will not be distributed until after the deposit due date.

<table>
<thead>
<tr>
<th>Timeline: Winter and Spring Experiences</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oct. 18 Winter/Spring Scholarship Applications Available</td>
</tr>
<tr>
<td>Nov. 1 $75 Deposit Due for All Trips</td>
</tr>
<tr>
<td>Nov. 3 Scholarship Applications Due by 5:00 pm</td>
</tr>
<tr>
<td>Nov. 16 Scholarship recipients notified</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Timeline Summer Experiences</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nov. 1 $75 Deposit Due for All Trips</td>
</tr>
<tr>
<td>Jan. 25 Summer AB Scholarship Applications Available</td>
</tr>
<tr>
<td>Feb. 8 Scholarship Applications Due by 5pm</td>
</tr>
<tr>
<td>Feb. 15 Scholarship recipients notified</td>
</tr>
</tbody>
</table>

**Eligibility Criteria**

To be eligible for consideration for an AB scholarship, a student must meet the following criteria:

1. Be a selected AWB, ASB, or SAB participant for a UMD Alternative Breaks experience;
2. Be a registered degree-seeking student at the University of Maryland, College Park;
3. Demonstrate financial need (as determined by FAFSA and checked via the University's Financial Aid office);
4. Have personal or family circumstances that affect the applicant’s experience at the University of Maryland and that have caused or contributed to a burden that may be remedied in whole or in part by the scholarship award; and
5. Be able to apply the full amount of the award to AB participation.

Each recipient will be expected to:

1. Have a demonstrated record of service to people in his/her community(ies), whether past or present
2. Participate fully in their AB team, both before, during, and after their alternative break experience
3. Provide a thank you note and acknowledgement to scholarship donors (as requested)
Fundraising Email Template

Hi ______________.

I am writing to tell you about the Alternative Breaks Program, an exciting organization I'm actively involved with through the University of Maryland. Through education, reflection, and direct service, Alternative Breaks empowers and challenges students, like me, to understand our role within the global community. Every Alternative Breaks experience focuses on a specific social issue and involves a 7 to 14 day service immersion trip over winter, spring or summer break.

This year, I am excited to be participating in one of the 27 UMD Alternative Break experiences working alongside communities across the globe. During _______ break, I'll be traveling to ________ to focus on the topic of _________.

[Insert personal note here about what you will be doing and why it is important to you]

In order for these experiences to become a reality, we must do a great deal of fundraising! I would like to invite you participate in my efforts and help fund some specific items I will need! Monetary support from family members, friends, and organizations is extremely instrumental in making this opportunity possible for me. You can contribute to my experience by going online to my fundraising page http://alternativebreaks.umd.edu/donate_now, All of your contributions are tax deductible and will go directly to help fund various aspects of my experience and the great work we will do in communities across the world.

To follow my experience throughout the year, you can also visit my team’s blog at http://marylandab.blogspot.com. Thank you so much for your consideration and your generosity. I can’t wait to share my Alternative Breaks experience with you!

Sincerely,
Dear

I am writing to tell you about the Alternative Breaks Program, an exciting organization I’m actively involved with through The University of Maryland, College Park. Through education, reflection, and direct service, Alternative Breaks empowers and challenges students, like me, to understand our role within the global community. Every Alternative Breaks experience focuses on a specific social issue and involves a 7 to 14 day service immersion trip over winter, spring or summer break.

This year, I am excited to be participating in one of the 27 UMD Alternative Break experiences working alongside communities in the United States, Central America, and the Caribbean. Alternative Breaks address such issues as food security, HIV/AIDS, urban education, affordable housing, environmental conservation and domestic violence.

In order for these experiences to become a reality, we must do a great deal of fundraising! I would like to invite you participate in my efforts and help fund some specific items I will need! Monetary support from family members, friends, and organizations is extremely instrumental in making this opportunity possible for me. You can contribute to my experience by returning the tear-off portion below with your gift or going online to http://alternativebreaks.umd.edu, clicking “Donate Now”, and typing in my name. All of your contributions are tax deductible and will go directly to help fund various aspects of my experience and the great work we will do in communities across the world.

To follow my experience throughout the year, I encourage you to visit my team’s blog at http://marylandab.blogspot.com. Thank you so much for your consideration and your generosity. I can’t wait to share my Alternative Breaks experience with you!

Sincerely,

__________________________

**PLEASE MAKE CHECKS PAYABLE TO UNIVERSITY OF MARYLAND**

Please write “Alternative Breaks” and my name in the memo line and send to:

Alternative Breaks Fundraising, 1110 Stamp Student Union, College Park, MD 20742

☐ $25 Educational supplies for our community project   ☐ $49 My meals during the trip   ☐ $100 Lodging for the week

☐ $75 Towards my team’s gas/flight fund   _______ Other amount (please specify)

Full Legal Name(s) of Donor(s): __________________________________________

Home address: ____________________________________________________________________________________________

Email address: ___________________________________________ Phone: ____________________________

This gift is in support of: ____________________________________________ Student Name

☐ My employer will match my charitable contribution to this fund. (Please enclose a matching gift form.)

**Thank you for your support!** Gifts in support of students and the Alternative Breaks program are accepted and managed by the University of Maryland Foundation. Gifts are tax deductible as allowed by law. Please contact alternativebreaks@umd.edu with any questions.